

Welcome to

Glenbervie Kindergarden



"Experience the Quality of Care"



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Glenbervie Kindergarden was established in Larbert in 2003 with its sister setting opening at Carrongrange House in October 2009, this also housed Glenbervies first GX Club (out of school care). A third nursery setting was opened in August 2015 in Brightons which is solely a pre five provision with us opening a further GX Club in Larbert village school in the same month. New premises were purchased in Carron in which they were fully renovated and extended and we were delighted to open in March 2020 replacing our Carrongrange setting. This now holds our Carrongrove nursery and also our GX Club Carrongrove.

An Introduction from the Director

Hello my name is Fiona Leggat and I am thrilled to take over the helm at Glenbervie Kindergarden and GX Club in August 2025. Early Years has been my passion for over 30 years. In everything I do I believe in giving each child the same opportunities and equality for all. I have been involved in the Early Years Sector since 1992 when I undertook evening classes in Play. This led to me undertaking further education and becoming a college lecturer in Childcare.

Following a very rewarding career as a college lecturer I opened my first Nursery in 2006 and went on to open a further 2 nurseries.

In 2022 I began my own Consultancy business, First Principles Early Years, providing support to the PVI (Private, Voluntary, Independent) Nursery Sector. I have offered support to nurseries in the PVI sector using my expertise of Childcare, funding, business structuring, expansion and staffing. Over the last few years, I worked alongside over 40 nurseries to develop their own establishments and achieve improved gradings with Care Inspectorate.

Having spent almost 20 years in the early years sector I am very excited to be joining you at Glenbervie Kindergarden.

I also have my own children, 4 grown-up children who all came through nursery too. I know how important it is for parents to have chosen the right nursery for you and your children.

The Glenbervie and GX teams

The team at Glenbervie Kindergarden and GX Club respect and treat everyone with kindness and hospitality including parents, staff and most importantly the children themselves who are at the heart of our settings. Our staff are recruited with a child centered and value based approach as well as consideration to qualification and training.

The management teams promote confidence in their staff to build good strong parental relationships, leaving the parents at ease when dropping their child off as they head off to work. Parents are encouraged to call or drop in unannounced to see how their child has been that day. It is important that all parents are happy as their child is and try very hard to make sure that everyone is settled and happy.



Our Glenbervie Kindergarden motto

“Experience the quality of care”

Our Vision

- ✚ Children are at the heart of everything we do, and parents and family’s involvement are of the utmost importance.
- ✚ Glenbervie Kindergarden and GX Club provide a welcoming family-based ethos with caring relationships based on trust and respect.
- ✚ To be a happy, exciting, and diverse place to learn; a place where all are valued and cared for; a place that strives for excellence. A place that makes a difference.

Our Values

- **Respect-** All children, parents, staff and stakeholders’ rights are respected and promoted. Everyone is respected and treated with dignity and as an individual. They are treated fairly and do not experience discrimination, with everyone’s input appreciated and sought. Everyone’s privacy is respected. We treat everyone as we would expect to be treated ourselves.
- **Honest-** Integrity is at the heart of everything we do, without integrity, trust is broken, and our relationships fail. We are open and honest with ourselves, and in our dealings with others. We take pride in doing what we say we will do. This creates trust and confidence in and between us. If we can’t do what we say we will do, even with the best intentions, we make sure we let people know and work through a solution together.
- **Included-** We ensure that we give the right information, at the right time and in a way that can be understood. We support our children, parents, and staff in making informed choices, to allow inclusion and to guide the care and support we offer. We include all in wider decisions about the way our service is provided, and all suggestions, feedback and concerns are considered.
- **Nurture-** Creating safe, nurturing places where all children can grow and develop their uniqueness. We offer a caring soothing environment that encourages children and staff to develop and grow at a pace they need.
- **Ownership-** We own our decisions, actively participate and are proud of the outcome. We take responsibility for what we do, being proactive, making decisions and taking pride in our work. Taking action with the support and feedback of the team means we all grow and learn. It takes passion and courage to own what you do; and when we do, we inspire others to do the same
- **Empathy-** This is at the heart of what it means to be human. It is at the foundation of our every action to ensure good relationships, for understanding. By walking in the children’s shoes, we can best support and care for their needs. We listen to our parents with openness and respond to them with understanding.

R.H.I.N.O.E.

Our Locations



Glenbervie Kindergarden Larbert: The original Glenbervie Kindergarden opened in 2003 this was our first nursery. The children enjoy four purpose-built playrooms. These are the Baby Room, the Tweenie Room, the Toddler Room and the Explorers. We can be contacted at Larbert on 01324 555335 or email larbert@glenberviekindergarden.co.uk

This nursery is located at Graham Ave close to the M876 Slip roads to Edinburgh & Glasgow, opposite the Glenbervie Business Park.



Glenbervie Kindergarden Carrongrove was originally housed in Carron Grange house. We moved to this purpose-built premises in March 2020. Within this setting the children have three purpose-built playrooms to enjoy. These are the Baby Room, the Toddler Room and the Explorer Room. We can be contacted at Carrongrove on 01324 555551 or email carrongrove@glenberviekindergarden.co.uk

We are located just off the roundabout at Carron Works. Take the Carronshore exit, take first right then pass Huws Gray and we are first on the left.



Glenbervie Kindergarden Brightons: This was our third nursery which opened August 2015. The nursery occupies a beautifully renovated and extended farmhouse. The nursery has three purpose-built playrooms that the children can enjoy. These are the Baby Room, the Toddler Room and the Explorer Room. We can be contacted at Brightons on 01324 712888 or email brightons@glenberviekindergarden.co.uk

This nursery is located along Sunnyside Road at the site of Rough Haugh Farm and beside the Bailliefields Community Hub.

What we do

We offer an inclusive, supportive and caring environment which offers stimulating learning experiences, catching the children's natural curiosity and imagination.

Each room is an effective learning environment which enables the highly motivated staff to provide excellent play and learning opportunities for your child.

Our children learn how to manage challenges and build resilience in times of difficulty; settle more easily at school to reap the benefits of education faster; and acquire a long-term interest in learning different things, including playing music, dancing, singing, construction, cooking, etc.

- We care for children from 6 weeks to 5 years from 7.30a.m. to 6p.m. (normal day 8-6).
- Care and learning to the highest standard following the Scottish Government's directives and policies.
- A strong staff team built on experience, qualification and personality.
- Individual outdoor play areas for all rooms accessed straight from most of the playrooms with all- weather surface areas for multi-functional use.
- Commissioned partner provider nurseries with Falkirk Council, which allows us to provide commissioned nursery places for all eligible three- and four-year-olds and some eligible 2-year-olds.
- Fully fenced, secure garden area providing excellent learning opportunities for all ages.
- A full settling in process for all children prior to attending.
- Well balanced snacks and lunches is provided by the nursery and is in conjunction with the Nutritional Guidelines "Setting the Table" issued by the Scottish Government.
- External CCTV cameras in Larbert and Carrongrove.
- We provide two Out of school clubs, one at our Carrongrove nursery and one at Larbert Village Primary (for LV school attendees only). The Out of school clubs should be booked separately from nursery bookings.



Let's Eat

We encourage 'family style' self-service, under the guidance and supervision of the staff team, enabling the children to learn the skills they need to become social, caring and patient diners. Self-service helps the children to develop their fine motor and social skills and build their independence. Over time, the children learn to regulate their own portion size, comfortable in the knowledge that they are welcome to help themselves to seconds if they are still hungry. Copies of the current menus are available from the nursery. The children learn to share and wait their turn. Enabling children to serve themselves may be messy at first, but like all other skills, practice makes perfect! The lunch tables at nursery are welcoming and support independence, nutritious lunches are provided to the children by the nursery.

The Glenbervie Kindergarden Journey

From your Child's first day right through to their Explorers Leavers Ceremony, our friendly team are here to support your family, every step of the way.

Start and Settling

From starting nursery or moving from another setting we aim to ease the transition for young children and families alike. Our gentle holistic settling in process gives you, your family and of course your child the time to become familiar with the setting and staff before their first full session.

Our People

We understand that our nursery, indeed any organisation, is only as good as the people within it. We are committed to ensuring that all our staff share our ethos and are passionate about their roles. This is done through a robust recruitment process and ongoing staff appraisals and 1:1 meetings.

Sharing children's progress

We use the eyLOG app for sharing photographs between home and nursery. Developmental progress is observed, logged and reviewed regularly to help us identify where a child might benefit from more support or challenge. This is shared within the children's Learning journey folders as well as twice a year through summary reports.

Parent Partnership

We strongly believe that when parents and practitioners work together, the results have an immensely positive impact on each child's learning and development. We value communication with parents at every opportunity, whether as a scheduled formal parent meeting or as a quick informal chat at pick up.

Room Transitions

When your child is ready to move on to the next room, they will start to spend time playing in their new room with a small group of their peers. We also encourage parents to attend a transition meeting to introduce them to a new room, meet staff and to share information and plan to facilitate a smooth transition

School Readiness

We support the children in developing all the skills they need to be independent and ready to learn when they start primary school. Our staff team work closely with parents and local schools to ensure our Explorer children leave us feeling ready to spread their wings at "Big School".

Safeguarding

The safety and wellbeing of the children is our number one priority and through our vigorous Safer Recruitment Procedures, we ensure that our team are appropriately qualified and committed to delivering the highest level of care you expect for your child.

Early Learning and Childcare Entitlement for 3-4year olds

All three of our nursery settings are commissioned to provide funded places for all 3 and 4-year-olds for a maximum of 1140 hours a year. This means we meet the New Standard and have entered into a contract with our Local Authority to help deliver these funded places. We offer the same service as Local Authority settings and you can either take your full funded allocation with us or in some cases you can share your funded hours between private, local authority and in some cases childminders. To apply just give us a call and our dedicated setting managers will be happy to discuss your requirements and offer advice on your request.

Early Learning and Childcare Entitlement for 2-year-olds

You can get 1140 hours of free childcare a year (30 hours a week during term time or 22.8 hours per week full year) for your 2-year-old if you are in receipt of a qualifying benefit or you or your child have experience of care. All enquiries and applications for funding for your 2-year-old should be directed to Falkirk Council.

Flexi Place / Rota Care

Glenbervie Kindergarten do provide a flexi service. How does this work? Parents can request varying days for the month ahead, we can only take bookings for one month ahead. You have to book a minimum of one full day or two half day sessions. We only operate 8-1pm, 1-6pm or 8-6pm sessions. Unfortunately, we cannot guarantee we will have the days you are requesting.

Maternity Package

Glenbervie offer a maternity incentive to support parents when returning from maternity leave and starting their child at nursery attending permanent days. For children up to 1 year old, when starting at nursery before their 1st birthday up to and including their first birthday, the following discounts apply:

For the 1st month of attendance 50% off invoice

For the 2nd month of attendance 30% off invoice

For the 3rd month of attendance 20% off invoice

Should you remove your child before their 3rd birthday, then the discount will be repayable.

Nursery Fee Structure

	Full Week (Including lunch provided by the nursery) **	Half Day 8am-1pm (Including lunch provided by the nursery)	Half Day 1pm-6pm	Full Day (Including lunch provided by the nursery) *
Baby 0-2 years	£356.00	£52.50	£48.50	£87.00
Toddler 2-3 years	£335.00	£51.00	£47.00	£83.00
Explorers 3-5 years	All hours after funded hours have been deducted will be charged at £7.90.			

Important information below, please read

Nursery fees are calculated on 51 weeks per year i.e., Toddler 2 full days per week
=£166.00 x 51 weeks then divide by 12 will give you your monthly standing order total.

The cost for the 7.30am-8am session is an **£6.25**, this must be booked by prior arrangement and well in advance.

All lunches and snacks must be provided by the nursery and are included in the fees

*The above fees are based on an 8am-6pm full day

**The above fees are based on five full days.

A minimum attendance of 1 day or 2 half days per week needs to be booked. This is to ensure more continuity for the child as well as supporting the child's wellbeing, we often find that a child attending 1 half day can find settling into nursery and the new routine much more difficult.

Should you have more than 1 child attending either nursery or out of school club, then you will receive a 5% sibling discount against the eldest child's invoice. When a child receives funded hours, no sibling discount is applicable.

A non-refundable enrolment fee needs to be paid to secure your nursery space. This is at a cost of £100.00 per child/first child, additional children will be £50.00.

Help towards the cost of childcare:

<https://www.mygov.scot/childcare-costs-help>

Your next step

As we are a very popular nursery, we recommend that you book with us well in advance of your required place. Once you have come along to visit us and have expressed interest in placing your child in our care. We urge that you confirm your interest in taking a place with us as soon as you can to allow us to take your application to the next stage. All our settings are very popular, and places go very quickly. Please don't assume a look around secures your place.

Should you wish further information please contact your preferred setting where our team are awaiting your call.

Larbert Manager Wendy Phillips Deputy Keira Paterson	larbert@glenberviekindergarden.co.uk	01324 555335	Graham Avenue Larbert FK5 4PF
Carrongrove Manager Maureen Carson Deputy Nikki Perrers	carrongrove@glenberviekindergarden.co.uk	01324 555551	Carrongrove Road, Carron FK2 8NZ
Brightons Manager Ashleigh Gallacher Deputy Fiona McNamara	brightons@glenberviekindergarden.co.uk	01324 712888	Rough Haugh Farm Sunnyside Road Brightons FK2 0RN
GX Club Carrongrove (Out of school club) GX Club Larbert Village (Out of school club) Manager Janet Bell	gxclub@glenberviekindergarden.co.uk	07767110929	Carrongrove Road, Carron FK2 8NZ Main Street Larbert FK5 3AS